



La Fe Preparatory School Enrichment Instructor – Part Time

Qualifications/Skills

- Minimum of High School Diploma.
- Two years working or volunteering in community based organizations.
- Experience with school age children and the ability to inspire and motivate our students.
- Dedicated to the vision of the parent organization, Centro de Salud Familiar La Fe, Inc. and understands the history and culture of the Segundo Barrio.
- Able to work cooperatively with supervisors, colleagues, parents, and students.
- Strong classroom management skills.
- Fluent in English.

Job Description

- Teach, direct, and supervise 15-20 school age students during the Enrichment Program.
- Schedule:
 - a) Monday-Friday 3:00 pm- 5:00 pm
 - b) One evening a month for Family Night--7:00pm
- Implementing Enrichment lesson plans and learning activities.
- Become familiar with students, teachers, parents, and staff at the school, understanding their cultural backgrounds.
- Support teachers in curriculum development that integrates thematic units with Enrichments activities.
- Responsible for the health, safety, and well-being of the children at all times.
- Maintain daily attendance.
- Participate and attend staff professional development trainings
- Work with Enrichment Coordinator to incorporate student led enrichment ventures and projects.
- Manage behavior in a fair, respectful manner, following the guidelines set forth in the Student Handbook.
- Willing to participate in extracurricular activities if necessary.
- Follow and abide by state, federal, and charter regulations.
- Ability to perform essential job functions with or without reasonable accommodations.
- Perform other duties as assigned.